

Date

Name of Check Writer

Check Writers Address

Dear Sir/Madam:

This is a demand letter for payment in full for check(s) or order(s) not paid because of lack of funds or insufficient funds. If you fail to make payment in full within 10 days after date of receipt of this notice, then the failure to pay creates a presumption for committing an offense, and this matter may be referred for criminal prosecution.

Restitution can be made in the form of a cashiers check or money order payable to \_\_\_\_\_ . If full restitution is not made within 10 days of receipt of this letter, then this matter will be turned over to the Leon County Attorney's office for criminal prosecution.

Sincerely,

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Check(s) #	Check Date	Original Amount	Returned Check Fee	Total Amount Due